

# Invitation to the Ordinary General Meeting of Shareholders of the Company named

#### "INTRACOM CONSTRUCTIONS TECHNICAL AND STEEL CONSTRUCTIONS SA"

Trade name: "INTRAKAT"

General Commercial Registry (GEMI) no: 000408501000

(SA Record no: 16205/06/B/87/37)

According to the provisions of Law and the Company's Articles of Association, by virtue of a decision made by the Board of Directors at its Meeting held on the 23rd of June 2020, the Shareholders of the Company named "INTRACOM CONSTRUCTIONS TECHNICAL AND STEEL CONSTRUCTIONS SA", trade name: "INTRAKAT", are hereby invited to attend the Ordinary General Meeting to be held on Friday the 17th of July 2020, at 10:00 am hours, at the Municipality of Paiania Attica (19th km of Markopoulo Avenue, Building B7, 2nd floor), in order to discuss and decide on the following Agenda items:

### **AGENDA ITEMS:**

- 1. Submission for approval of the Annual Financial Report of the Group and the Company for fiscal year 01.01.2019 to 31.12.2019, prepared in compliance with the International Financial Reporting Standards (IFRS), including the annual Financial Statements of the Group and the Company, the Management Report and Corporate Governance Statement of the Board of Directors and the Audit Report prepared by the Chartered Auditor Accountant.
- Discussion and voting on the Renumeration Report provided in article 112 of L.
   4548/2018 in relation to the fiscal year 2019.
- 3. Approval of the overall management of the Company by the Board of Directors during the fiscal year of 2019 (01/01/2019 31/12/2019), in compliance with Article 108 of L. 4548/2018 and release of Chartered Auditors Accountants according to Article 117 par.1(c) of L. 4548/2018.
- 4. Election of Chartered Auditors Accountants for the audit of the Financial Statements of the Company and the Group during the current fiscal year, from 01.01.2020 to 31.12.2020 and definition of their fees.



- 5. Approval of the Remuneration Policy of the Company in accordance with articles 110 and 111 of L. 4548/2018
- Approval of Directors' remuneration paid during fiscal year 01.01.2019 to 31.12.2019, determination of remuneration for the period from 01.01.2020 until the next Ordinary General Assembly and pre-approval of their payment, in compliance with article 109 of L. 4548/2018.
- 7. Authorization to the Company Directors and Managers, under article 98 par. 1 of L. 4548/2018, to participate in the Board or the management of Company's subsidiaries and affiliates.
- 8. Miscellaneous Announcements.

## I. Reconvened General Meeting

In the event that no quorum, as provided for by Law and the Company Articles of Association, is attained for the decision-making on all or some of the aforementioned agenda items, Company Shareholders are invited to attend a Reconvened General Meeting, to take place on **Thursday the 23rd of July 2020**, at **10:00** am hours, at the same place, without further notice. The agenda of the reconvened General Meeting, if any, will be the same as above, with the exception of matters on which a decision could be taken. The reconvened General Meeting shall be in quorum regardless of the paid share capital represented thereat.

## II. Participation and voting rights at the General Meeting

All Company Shareholders are entitled to participate in the General Meeting and vote, either in person or by proxy, as provided for in Law no. 4548/2018. Each share entitles to one vote. Only the shareholder recorded with the Dematerialized Security System (DSS), managed by Hellenic Exchanges SA, which (DSS) keeps record of the Company's transferable securities (shares), may participate in and vote at the General Meeting. Shareholder's capacity may be proven by any legal means and based on the notification received by the Company from the Central Securities Depository, when it provides recording services, or, in any other case, through the participating and registered intermediaries to the Central Securities Depository. Shareholder's capacity must be in force at the beginning of 12<sup>th</sup> of July 2020 (record date), i.e. on the fifth (5<sup>th</sup>) day before the General Meeting on 17<sup>th</sup> of July 2020; only the persons



being shareholders on that date are eligible to participate in and vote at the General Meeting. The Record Date shall be in force for the reconvened General Meeting as well.

Also, the same Recording Date will also apply to the event of a postponement of the General Meeting, provided that the adjourned session is not more than thirty (30) days from the Record Date. If the adjourned meeting of the General Meeting is more than thirty (30) days from the Record Date, anyone that has the shareholding at the beginning of the third (3rd) day prior to the date of by postponement of a General Meeting (article 124 par. 6 of Law 4548/2018) capacity is entitled to participate and vote.

The company may justify a shareholder's capacity on the Record Date by directly accessing the Dematerialized Security System files. The exercise of the participation and voting rights shall neither entail any shareholders' share blocking, nor any other similar procedure, which restricts the entitlement to sell or/and transfer the shares in the in-between period from the Record Date to the General Meeting date.

Shareholders who fail to comply with the deadline of paragraph 4, article 128 of Law no. 4548/2018 may participate in the General Meeting, unless the General Meeting declines their participation on a severe ground which justifies such decline.

#### III. Procedure for exercising voting rights by proxy

- 1. Shareholders are entitled to participate in the General Meeting and vote either in person or by proxy. A proxy appointed by a number of shareholders may vote differently for each shareholder.
- 2. Each shareholder may appoint a proxy for one or more General Meetings and for a definite period of time. The proxy shall vote according to the shareholder's instructions, if any, and shall be obliged to have such voting instructions on record for at least one (1) year after the General Meeting date. Proxy's failure to comply with the provided instructions shall not affect validity of the General Meeting resolutions, even if the proxy's vote was determining for attaining majority.
- 3. Before the General Meeting, a shareholder's proxy has to advise the Company on any specific fact which may be useful for assessing the risk that the proxy may serve interests different to the shareholder's interests. In view of the above, a conflict of interest may arise, especially, when the proxy:



- a) is a shareholder controlling the Company or is any other legal person or entity controlled by such shareholder;
- b) is a Director or manager of the Company or of a shareholder controlling the Company or any other legal person or entity controlled by a shareholder controlling the Company;
- c) is an employee or auditor of the Company or of a shareholder controlling the Company or of other legal person or entity controlled by a shareholder controlling the Company;
- d) is a spouse or 1<sup>st</sup> degree relative of any of the natural persons of points a) to c) above.
- 4. A proxy may be appointed or revoked in writing, by way of written notification to the Company, at least forty-eight (48) hours before the date set for the General Meeting. Each shareholder may appoint up to three (3) proxies. However, if the proxy is also a Company shareholder, with his/her shares being recorded in a number of securities account, such limitation shall not prevent the shareholder from appointing different proxies for the shares recorded in each securities account, in relation to the General Meeting.
- 5. The Company provides the form for appointing a proxy which is at the disposal of the shareholders: a) in hard copy at the Company's headquarters (19<sup>th</sup> klm of Markopoulo-Paiania Avenue, 190 02 Paania Attica) b) at the Company's webpage (www.intrakat.gr). This form has to be filled in, signed and submitted by the shareholder to the Shareholders Department of the Company at: 19<sup>th</sup> klm of Markopoulo-Paiania Avenue, 19002, Paiania, Attica or to be faxed to: +30 210 667 4793, at least forty-eight (48) hours before the General Meeting date. The beneficiary has to confirm successful sending and receipt of the appointment form by the Company and this end they may call at +30 210 667 4646 (Shareholders Department).
- 6. Company's Articles of Association do not make any provision for shareholders' possibility to participate in the General Meeting by digital means, without physical attendance at the place of the meeting, remote voting by digital means or



correspondence, neither the possibility to appoint and revoke a proxy by digital means.

## IV. Final dates for exercising the Rights of Minority Shareholders under paragraphs 2, 3, 6 and 7 of article 141, of Law no. 4548/2018.

- 1. Shareholders representing one twentieth (1/20) of the paid share capital of the Company are entitled:
  - a) By means of an application to be filed to the Board of Directors fifteen (15) days before the General Meeting, i.e. up to 02.07.2020, which shall be accompanied by a justification or a decision draft for approval by the General Meeting, to request the addition of further items to the General Meeting agenda. The revised agenda shall be published in the same manner as the previous agenda, thirteen (13) days before the General Meeting date, i.e. on 04.07.2020.
  - b) By means of an application to be filed to the Board of Directors at least seven (7) days before the General Meeting, i.e. up to 10.07.2020, to submit decision drafts for issues included in the initial or the revised agenda; such issues shall be notified to the shareholders at least six (6) days before the General Meeting, i.e. by 11.07.2020.
- 2. By means of an application to be filed to the Company at least five (5) full days before the General Meeting, i.e. by 11.07.2020, any shareholder may ask the Directors to provide specific information to the General Meeting in relation to Company affairs, to the extent that such information is related to the items of the agenda.
- 3. By means of an application of shareholders representing one twentieth (1/20) of the paid share capital of the Company, the Board of Directors have to announce to the General Meeting, the money paid to each Director or Manager during the last two years, as well as any provision made to such persons, on any grounds or under any agreement between the Company and such persons. The Board may release a single reply to shareholders' applications having the same content. There is no obligation for the provision of information when such information is already available in the



Company webpage, especially in a Q&A form. Furthermore, the Board may refuse to provide information on a sufficient due cause, which has to be recorded in the minutes.

4. By means of an application filed to the Company at least five (5) full days before the General Meeting, i.e. up to 11.07.2020, shareholders representing one tenth (1/10) of the paid share capital of the Company may ask the Board to provide the General Meeting with information on the progress of corporate affairs and the Company's financial status. The Board may refuse to provide information on a sufficient due cause, which has to be recorded in the minutes.

#### V. Available documents and information

The information of paragraphs 3 and 4 of article 123, Law no. 4548/2018 (this invitation, the documents to be submitted to the General Meeting, the Directors' decision drafts on the agenda items, the documents for voting by a proxy or representative as well as the total number of current shareholders and voting rights) will be available in a digital form at the Company's webpage (<a href="www.intrakat.gr">www.intrakat.gr</a>). Moreover, Company shareholders may be provided with these documents in hardcopy by the Company Shareholder Department (19<sup>th</sup> klm of Markopoulo-Paiania Avenue, 19002, Paiania, Attica).

Paiania, 23rd of June 2020
The Board of Directors