

SRD II Services for Issuers

Access & use of the service

Transmission of Information for General Meetings

For the use of the **Transmission of Information for General Meetings** service, the interested Issuer fills the [Web form](#), saves the generated xml file and submits it through the HERMES System, selecting SRD II FILES. ATHEXCSD converts the xml file into a format compatible with the international standards (ISO 20022) and the Shareholders Rights Directive II (SRDII) regulatory framework and transmits it, on behalf of the Issuer, to the Participants, in order for them to transmit it to the Intermediaries chain.

For the cancellation of the Notice of Information for General Meeting, the interested Issuer, fills in the '[Transmission of Information for the Cancellation of a General Meeting](#)' file, ATHEXCSD format and submits it through the Issuers Service Desk by selecting: [SRD II/G.M. Services](#) → Transmission/Cancellation of Information regarding a General Meeting Convocation (Meeting Notice).

ATHEXCSD converts the xls file into a format compatible with the international standards (ISO 20022) and the Shareholders Rights Directive II (SRDII) regulatory framework and transmits it, on behalf of the Issuer, to the Participants, in order for them to transmit it to the Intermediaries chain.

Transmission of Information for Corporate Events Other than General Meetings

For the use of the **Transmission of Information for Corporate Events service**, the interested Issuer fills the Transmission of Information for Corporate Events file, ATHEXCSD format and submits it through the Issuers Service Desk by selecting: [SRD II/G.M. Services](#) → '[Transmission of Information for Corporate Events](#)'.

ATHEXCSD converts the xml file into a format compatible with the international standards (ISO 15022) and the Shareholders Rights Directive II (SRDII)

regulatory framework and transmits it, on behalf of the Issuer, to the Participants, in order for them to transmit it to the Intermediaries chain.

Shareholder Identification

In order to use the **ATHEXCSD Shareholder Identification service**, as an Issuer Agent, the interested Issuer submits through the Issuer Service Desk (in case of a listed Issuer) or through email (in case of a non-listed Issuer) the relevant Shareholder Identification request.

ATHEXCSD transmits, on behalf of the Issuer, to the Participants or selected Intermediaries in the intermediary chain a shareholder identification (SI request) in a standardized format, in accordance with the Shareholders Rights Directive II (SRD II) regulatory framework.

ATHEXCSD then compiles the responses of the Participants and the Intermediaries of the chain with the identification data of the shareholders with securities held in an omnibus Securities Account, in accordance with their books and records, carries out the necessary reconciliation and, in the event of errors, informs the Participants/Intermediaries in order for them to take corrective actions in due time.

On the next business day after the expiry of the Issuer's deadline for the SI request, ATHEXCSD shall send the Issuer a file with the fully identified shareholders, through AXIAline.

Confirmation of the Receipt of Votes Cast Electronically

For the use of the **Confirmation of the Receipt of Votes Cast Electronically** service, the interested Issuer fills the [Confirmation of the Receipt of Votes Cast Electronically](#) file, ATHEXCSD format and submits it through the Issuers Service Desk by selecting: [SRD II/G.M. Services](#) → General Meeting Confirmation of Receipt of Electronic Votes.

ATHEXCSD converts the xml file into a format compatible with the international standards (ISO 20022) and the Shareholders Rights Directive II (SRDII)

regulatory framework and transmits it, on behalf of the Issuer, to the Participants, in order for them to transmit it to the Intermediaries chain.

Confirmation of the Recording and Counting of Votes

For the use of the **Recording and Counting of Votes** service, the interested Issuer fills the [Confirmation of the Recording and Counting of Votes](#) file, ATHEXCSD format and submits it through the Issuers Service Desk by selecting: [SRD II/G.M. Services](#) → General Meeting Confirmation of Recording and Counting of Votes.

ATHEXCSD converts the xml file into a format compatible with the international standards (ISO 20022) and the Shareholders Rights Directive II (SRDII) regulatory framework and transmits it, on behalf of the Issuer, to the Participants, in order for them to transmit it to the Intermediaries chain.

Transmission of Information for General Meeting Decisions

For the use of the **Transmission of Information for General Meeting Decisions** service, the interested Issuer fills the [Transmission of Information for General Meeting Decisions](#) file, ATHEXCSD format and submits it through the Issuers Service Desk by selecting: [SRD II/G.M. Services](#) → General Meeting Confirmation of Receipt of Electronic Votes.

ATHEXCSD converts the xml file into a format compatible with the international standards (ISO 20022) and the Shareholders Rights Directive II (SRDII) regulatory framework and transmits it, on behalf of the Issuer, to the Participants, in order for them to transmit it to the Intermediaries chain.